

Maple Manor Health Care and Rehabilitation

Committed to Quality Since 1964

1875 19th Street N.W., Rochester, MN 55901 (507) 282-9449 (507) 282-4780 F www.maplemanor.net

Dear Prospective Employee:

Effective July 1, 2005, a new state law became effective, which mandates that criminal background checks be conducted on nursing home employees before hire. Similar laws have been in effect for several years for other professions, which provide services to certain vulnerable adults and children.

The law requires the Department of Human Services to disqualify and individual from working in a licensed health care setting or human services program if the individual has:

- (1) been convicted of a crime or an anticipatory crime (i.e., attempted assisted suicide) listed in Minnesota Rules, part 9543.3070 which include attempts, conspiracy, murder, manslaughter, criminal vehicular homicide and injury, assisted suicide, assault, mistreatment of confined persons, residents of patients, robbery, kidnapping, prostitution, criminal sexual conduct, sex related crimes, arson, neglect or endangerment of a child, terrorist threats, interference with privacy, obscene or harassing phone calls or distribution of materials, and felon drug convictions, theft, possession of shoplifting gear, burglary, and related forgery crimes;
- (2) been substantiated for maltreatment that is serious or recurring;
- (3) failed to cooperate with the Criminal Background check study, and/or
- (4) failed to make a report as a mandated reporter under the Vulnerable Adults Act.

The law provided for an employee to appeal a decision of the State Department of Human Services. You will be asked to sign a Criminal Background Consent form before you are offered a position at Maple Manor. Successful completion of the background check does not guarantee any individual a position at Maple Manor for any set period of time.

Sincerely,

Patrick A. Blum

Applicant Name

Date

Equal Employment Opportunity Employer